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**MEMORANDUM**

**TO:** All Agencies Soliciting Competitive Bids under Title 41, Chapter 16, Article 3, *Code of Alabama 1975*      **Date:** November 17, 2008

**FROM:** Ronald L. Jones, Chief Examiner

**SUBJECT:** Life Cycle Cost Analysis Procedures and Reverse Auction Procedures

In accordance with the *Code of Alabama 1975*, Section 41-16-57(c) as amended by Act Number 2008-379, the Department of Examiners of Public Accounts has prepared procedures for agencies that desire to use Life Cycle Cost Analysis in the evaluation of competitive bids for personal property and to procure goods using Reverse Auction. These procedures will become effective January 1, 2009. Additional copies of these procedures can be obtained by visiting our website at <http://www.examiners.alabama.gov>.

If you need additional information, please call our office at (334) 242-9200.

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